

Fayetteville Chamber of Commerce

Proposal for Services

Fee Proposal

RFP 09-14, Economic Development Consulting

The proposal should clearly set forth the basis for the time and fees to be charged for the work proposed and at a minimum should contain the following information:

*Estimate of the number of hours to complete the scope of services on a quarterly basis;
Any and all costs associated with the scope of work including any tools to be used; and
Total annual organization fixed cost to complete the outlined tasks.*

Fayetteville Chamber of Commerce

Staff Time Devoted to Economic Development Consulting as outlined in the RFP

Suet J. Chueng	100% Full Time Equivalent	Economic Development
Candis Harrell	65% FTE	Economic Development
Mark Kinion	20% FTE	Economic Development
Fred Vorsanger	50% FTE	Economic Development
Steve Clark	50% FTE	

Annual Fee Request for	Salaries	\$90 K	
	Benefits	\$13 K	
	Travel	\$ 3 K	
	*Advertising	\$12 K	*:print, online, dvd, electronic media
	Continuing Ed	\$ 3.5K	
	WebDesign	\$ 3 K	
TOTAL		\$124.5K	Divide Quarterly

Staff and Office Location:

**Fayetteville Chamber of Commerce
123 W. Mountain Street
Fayetteville, AR 72701**

Resumes:

Person: Steve Clark

Position/Title: President/CEO

Education (See attached resume)

Experience (See attached resume)

Estimated number of hours by task: 50% Economic Development/ 50% Chamber of Commerce

Other pertinent information

Person: Suet J. Chung

Position/Title: Manager of Economic Development

Education: (See attached resume)

Experience: (See attached resume)

Estimated number of hours by task: 100% Economic Development

Other pertinent information: International Languages: International Economic Development, Malaysia

Person: Candis Harrell

Position/Title: Manager Economic Development Information and Communication

Education: (See attached resume)

Experience: (See attached resume)

Estimated number of hours by task: 65% Economic Development / 35% Chamber of Commerce

Other pertinent information: languages Spanish/ Italian

Person: Mark Kinion

Position/Title: Manager Member Services/Community Services

Education: (See attached resume)

Experience: (See attached resume)

Estimated number of hours by task: 20% Economic Development / 80% Chamber of Commerce

Other pertinent information: National Business Development Biotech, Pharmaceutical, Finance

Person: Fred Vorsanger

Position/Title: Sr. Policy Advisor

Education:

Experience: Higher Education, VP Finance, University of Arkansas; City Government (Mayor/ Council Member)

Estimated number of hours by task: 50% Economic Development

Other pertinent information